



Utah Public School District and Charter School Certification of Compliance in the Training and Administration of the Iowa Tests

We, _____ and _____
(Superintendent) (District Assessment Director)
of the _____
School District/Charter, hereby certify and assure that:

1. Prior to the testing window, principals and/or district administrators will review with all school staff who administer The Iowa Tests, appropriate test security practices (e.g., the storage, handling, review of tests and submission of answer sheets), unethical student test preparation and staff administration activities, and possible licensing actions for violations of appropriate testing practices.
2. School staff is informed of state deadlines for the return of answer sheets. School staff is also informed that the Iowa Test materials are to be stored at the district level in a secure, locked place at the district level for reuse of materials next year.
3. Acknowledgement that all special materials for The Iowa Test administration (large print and Braille booklets) must be returned to USOE immediately after administration.
4. Acknowledgement that the previous use of the Riverside practice test for Grade 3 has been evaluated, and that USOE's Grade 3 practice test form can be downloaded from the web and printed at each district's cost. The USOE practice test will not be distributed in hard copy format to the districts. This only affects the Grade 3 practice test administration.

**WE HEREBY CERTIFY THAT THE FOREGOING IS TRUE AND CORRECT TO THE BEST
OF OUR KNOWLEDGE AND BELIEF.**

Dated this _____ day of _____, 20_____
(Signature, District Superintendent)

Dated this _____ day of _____, 20_____
(Signature, District Assessment Director)